

Belmont Press Limited – Bribery Act 2010 – Anti-Bribery Policy

Since first being formed on 27th February 1952 we have built an enviable reputation for ethical behaviour in providing printing services. The Directors, Management and Staff of Belmont Press Limited fully recognise the importance of professional integrity involving matters of actual and potential bribery and corruption.

We have clearly set out our aims in order to minimise and eradicate exposure to bribery and corruption.

The aims and procedures involve:

Formulating and setting out a clear anti-bribery policy;

Providing all managers and employees with information and training to enable them to recognise and avoid the use of bribery by themselves and others;

Management and employees are encouraged to be ever vigilant in order to detect, prevent and report any acts of bribery or corruption and to adopt a "whistle blower" approach in reporting any suspicion of bribery or corruption;

Suitable channels of communication are provided to ensure that sensitive information is treated with the utmost integrity;

Instances of alleged bribery or corruption are rigorously investigated and full assistance to the police and appropriate authorities is provided;

Vigorous action will be taken against any individual or organisation involved in bribery or corruption associated with our business in providing printing services.

We prohibit:

Any persons or organisations offering, giving, solicitation or acceptance of any bribe be it cash or other inducement;

To or From:

Any person or organisation whether they are public or private officials or public or private organisations;

By

Any individual or group of employees, agents or other entity acting on behalf of Belmont Press Limited;

In Order To:

Gain any personal, commercial, contractual or regulatory advantage.

We are conscious that market practices can vary from country to country. This policy has been formulated to prevent any inducements, bribes and corruptive practices taking place across all borders in dealing with our members of staff, between members of staff and dealing with public and private sector organisations.

Signed 
T. J. Thomas, Managing Director

Dated 24.10.11